



COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

GAIL FARBER, Director

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

June 04, 2013

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

72 June 4, 2013

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

AWARD CONSULTANT SERVICES AGREEMENT FOR THE DRAFT LOS ANGELES COUNTY COUNTYWIDE SITING ELEMENT DOCUMENT (ALL SUPERVISORIAL DISTRICTS) (3 VOTES)

SUBJECT

This action is to award a consultant services agreement for the planning, environmental, engineering (including, but not limited to, the preparation of the California Environmental Quality Act document), project management, public outreach, and technical assistance services for the draft Los Angeles County Countywide Siting Element document.

IT IS RECOMMENDED THAT THE BOARD:

1. Award a consultant services agreement to Tetra Tech BAS in an amount not to exceed \$3,069,300.00, for the planning, environmental, engineering, project management, public outreach, and technical assistance services for the draft Los Angeles County Countywide Siting Element document. The contract will commence upon Board approval and issuance of the first notice to proceed. This contract will expire 90 days after the work on the project is finally accepted by the County.
2. Delegate authority to the Director of Public Works or her designee to expend an additional 15 percent of the contract sum for any unforeseen, additional work within the scope of work of the contract, if required.
3. Delegate authority to the Director of Public Works or her designee to execute the consultant services agreement, exercise and execute amendments, approve necessary changes to the scope

of work, accept completion of the project, and terminate the contract, if in the opinion of the Director, it is in the best interest of the County to do so.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended action is to authorize the Director of Public Works or her designee to execute a consultant services agreement for planning, environmental, engineering, project management, public outreach, and technical assistance services for the draft Los Angeles County Countywide Siting Element (Siting Element) document.

The California Integrated Waste Management Act (AB 939) requires each County to prepare a Countywide Siting Element that describes how the County, and the cities within the County, plan to manage the disposal of their solid waste for a 15-year planning period. The Siting Element analyzes future disposal needs, describes capacities available at both in- and out-of-County disposal facilities (such as landfills and waste-to-energy facilities), and identifies potential conversion technology sites. To provide a framework for managing solid waste in the region, the Siting Element also establishes various goals and policies on issues such as source reduction and recycling, alternative-to-landfill technologies, and conserving and securing landfill capacities.

The existing Siting Element dated 1997 was approved in 1998 by a majority of the cities containing a majority of the incorporated population in the County, the County Board of Supervisors, and the California Integrated Waste Management Board, which is now the Department of Resources, Recycling, and Recovery (CalRecycle). Public Works in consultation with the Integrated Waste Management Task Force completed the preparation of the Siting Element in November 2012. The consultant services will be utilized to prepare the California Environmental Quality Act (CEQA) documents, conduct public outreach, publication and dissemination, and provide other support services related to the Siting Element document.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provisions of Operational Effectiveness (Goal 1), Fiscal Sustainability (Goal 2), and Integrated Services Delivery (Goal 3). The contractor, who has the specialized expertise to provide these services accurately, efficiently, timely, and in a responsive manner, will support Public Works in meeting these goals.

FISCAL IMPACT/FINANCING

The funding for this project will have no impact on the County General Fund.

The consultant service agreement is for an amount not to exceed \$3,069,300.00, plus 15 percent for any unforeseen, additional work within the scope of the contract. This amount is based on the unit prices quoted by the consultant. This contract will expire 90 days after the work on the project is finally accepted by the County. Should additional work be required that exceeds the amount authorized, Public Works will return to the Board for approval. Funding for the current year is included in the Fiscal Year 2012-13 Solid Waste Management Fund Budget. Funding for the future years will be requested through the annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The agreement will be in a form previously reviewed and approved by County Counsel. The recommended agreement was solicited through an open-competitive basis and is in accordance with applicable Federal, State, and County requirements. The consultant is in compliance with the requirements of the Chief Executive Office and the Board.

The award of the agreement will not result in unauthorized disclosure of confidential information and will be in full compliance with Federal, State, and County regulations. The agreement contains terms and conditions supporting the Board's ordinances, policies, and programs including, but not limited to, the County's Greater Avenues for Independence and General Relief Opportunities for Work Programs (GAIN and GROW), Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safe Surrendered Baby Law), Board Policy 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notices to Employees Regarding their Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; the County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; the County's Defaulted Property Tax Reduction Program Ordinance, Los Angeles County Code, Chapter 2.206; and the standard Board-directed clauses that provide for contract termination or renegotiation.

ENVIRONMENTAL DOCUMENTATION

The recommended actions are not a project pursuant to CEQA, because they are activities that are excluded from the definition of a project by Section 15378(b) of the CEQA Guidelines. The proposed action is an administrative activity of government, which will not result in direct or indirect changes to the environment. We will return to the Board as necessary for consideration and approval of the appropriate environmental documentation as part of the Siting Element revision, which the consultant will be preparing as part of this contract.

CONTRACTING PROCESS

On September 27, 2012, Public Works issued a Request for Proposal (RFP) for planning, environmental, engineering, project management, public outreach, and technical assistance services for the Siting Element document. Three firms responded to the RFP on October 25, 2012. An evaluation committee, comprised of Public Works staff, evaluated the proposals received. Evaluation of the firms' proposals was qualifications-based, including consideration of the recognition of overall concepts and objectives of the RFP, responsiveness to RFP requirements, experience of personnel presented, experience with similar projects, and the ability of firms to commit resources to perform the required services. The evaluation was completed without regards to race, creed, color, or gender and in accordance with the informed averaging methodology.

Based on the review and evaluation of these proposals, the evaluation committee recommended Tetra Tech BAS as the best qualified firm to perform the required services.

As requested by the Board on February 3, 1998, and to further increase awareness of contracting opportunities with Public Works, the RFP was listed on the County's "Doing Business with Us"

The Honorable Board of Supervisors

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website and posted on the Public Works Contract Opportunities website. A copy of the website posting is enclosed for your reference.

Tetra Tech BAS's Community Business Enterprises participation date and contracting histories are on file with Public Works.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The award of this consultant service agreement will have no impact on current County services or projects.

CONCLUSION

Please return one adopted copy of this letter to the Department of Public Works, Environmental Programs Division.

Respectfully submitted,

A handwritten signature in cursive script that reads "Gail Farber".

GAIL FARBER

Director

GF:PP:dy

Enclosures

c: Chief Executive Office (Rita Robinson)
County Counsel (Julia Weissman)
Executive Office
Department of Public Social Services
(GAIN/GROW Program)

Bid Detail Information

Bid Number : AED7739828
Bid Title : LOS ANGELES COUNTY COUNTYWIDE SITING ELEMENT
Bid Type : Commodity
Department : Public Works
Commodity : CONSULTING SERVICES - ENVIRONMENTAL
Open Date : 9/27/2012
Closing Date : 10/25/2012 2:00 PM
Bid Amount : \$ 0.00
Bid Download : Not Available
Bid Description : The County of Los Angeles Department of Public Works (DPW) is requesting proposals from qualified engineering and/or environmental firms to provide planning, environmental, engineering, project management, public outreach, and technical consulting services for the Los Angeles County Countywide Siting Element.

A pre-proposal meeting to provide an overview of DPW's contract process and general project information will be held on Thursday, October 11, 2012, at 9:30 a.m. at the Department of Public Works, 900 South Fremont Avenue, 1st Floor, Conference Room D, Alhambra, CA 91803. Meeting is not mandatory, but we strongly encourage attendance.

Proposers should register for the project at DPW's Contract Opportunities Website to receive any notices to proposers at <http://dpw.lacounty.gov/general/contracts/opportunities/>. To access the RFP [Click Here](#).

If you have any questions regarding this project, please email the individual listed below. Thank you.
Contact Name : LOYDI NGUYEN
Contact Phone# : (626) 458-2180
Contact Email : Lnguyen@dpw.lacounty.gov
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